

Trowbridge Area Board
17 March 2011

Delegation of Authority to Community Area Manager

1. Purpose of Report

- 1.1 The purpose of the report is to ask the area board to consider whether it wishes to delegate power to the Community Area Manager to take certain urgent financial decisions between meetings where necessary.

2. Background

- 2.1 There is currently no provision to make financial decisions between meetings of an area board. If expenditure was required on small operational matters then this would require an extraordinary meeting.
- 2.2 The proposal to grant delegated power to the Community Area Manager would enable urgent financial decisions to be made without the need for an extraordinary meeting. The details of the decision would then be reported to the next meeting of the board to ensure transparency.
- 2.3 The delegated power is only intended to be used for matters of financial urgency which cannot wait until the next meeting of the area board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting

3. Recommendation

- 3.1 It is proposed that the area board agrees:

That in respect of urgent financial matters that may arise from time to time between meetings of an Area Board (excluding Community Area Grant funding), the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Trowbridge Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £500 from the budget delegated to the area board. A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination

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Background Papers

None

Appendices

None